

**DDA Meeting Minutes
Village of Oxford Council Chamber
Meeting, December 21, 2015**

1. Call to order: The meeting was called to order at 6:01 p.m. by Chair Pete Scholz

2. Pledge of Allegiance

3. Members Present: Sue Bossardet, Rod Charles, Jerry Cremin, Bill Dunn, Geno Mallia, Pete Scholz, Susan Schurr

Members Absent: Ed Hunwick, Dorothy Johnston

Motion to excuse Ed Hunwick and Dorothy Johnston made by Sue Bossardet, seconded by Bill Dunn. By voice vote the motion carried unanimously

Others Present: Ron Rolando; Joe Frost (Staff)

4. Approval of proposed agenda:

A motion was made by Bill Dunn, seconded by Jerry Cremin to approve the agenda. By voice vote the motion carried unanimously.

5. Approval of minutes:

A motion was made by Bill Dunn, seconded by Sue Bossardet to approve the November 16, 2015 DDA Board meeting minutes. By voice vote the motion carried unanimously.

6. Public comment: none

7. Consent Agenda:

a. Executive Director's Report

Joe Frost provided an Executive Directors report regarding Soup & Sweet Stroll, and various activities since the November meeting. (See E.D. Report)

A motion was made by Bill Dunn, seconded by Jerry Cremin, to receive and file the Executive Director's report. By voice vote the motion passed unanimously.

b. Treasurer's report

1. A bill run of \$37,691.90 was presented.

A motion was made by Bill Dunn, seconded by Geno Mallia, to approve the bills in the amount of \$37,691.90. By roll call vote the motion passed unanimously.

2. DDA Budget spreadsheet

c. Code Enforcement Activity Report

A motion was made by Bill Dunn, seconded by Geno Mallia to receive and file the revenue & expenditure report (DDA Budget spreadsheet), and Code Enforcement Activity Report. By voice vote the motion passed unanimously.

8. New Business:

a. 2016 Events

A motion was made by Sue Bossardet, seconded by Geno Mallia, to approve and adopt the following events for 2016; Concerts in the Park, Scarecrow Festival, and Soup & Sweet Stroll. By roll call vote the motion passed unanimously.

b. MSOC Training - January 27

A motion was made by Sue Bossardet, seconded by Bill Dunn, to encourage board and committee members to attend this Main Street Oakland County training session. By voice vote the motion passed unanimously.

c. 98 Glaspie Development - Signage

A motion was made by Bill Dunn, seconded by Sue Bossardet, to make a recommendation to Planning Commission, pending further information; reduced size, duration, tied to zoning ordinance. Motion rescinded.

A motion was made by Bill Dunn, seconded by Sue Bossardet, to not act on this recommendation. Motion rescinded.

A motion was made by Rod Charles, seconded by Sue Bossardet, to recommend no sign. By voice vote the motion passed. (Geno Mallia - Nay)

9. Old Business:

a. MSOC Evaluation - January 13

A motion was made by Bill Dunn, seconded by Geno Mallia, to encourage participation from the board, committee members, and volunteers, and to allow the DDA to pick up lunch at Sullivan's. By roll call vote the motion passed. (Bossardet - Yes, Charles -Yes, Cremin - Yes, Dunn - Yes, Mallia - Yes, Scholz - Yes, Schurr - Yes)

b. Facade Grant - 21 N. Washington Street

Joe Frost presented a final report for the Facade Grant project at 21 N. Washington St.

A motion was made by Geno Mallia, seconded by Bill Dunn, to authorize the disbursement of funds in the amount of \$7,000 [Seven Thousand Dollars]. By roll call vote the motion passed. (Bossardet - Yes, Charles - Yes, Cremin - Yes, Dunn - Yes, Mallia - Yes, Scholz - Yes, Schurr - Yes,)

10. Board Member Comments:

Geno - Merry Christmas

Rod - Merry Christmas

Sue - We are lucky for getting Joe, couldn't be more pleased. Merry Christmas everyone.

Bill - Comment on Weckle's development, we need to take a hard look at any parking issues.

Merry Christmas and Happy New Year.

Jerry - Nice job Joe and everyone on the Soup & Sweet Stroll. Happy Holidays/Merry Christmas.

Susan - Reiterate Jerry and Sue's comments.

11. Adjournment:

A motion to adjourn at 7:10 p.m. was made by Sue Bossardet, seconded by Bill Dunn. By voice vote the motion carried unanimously.

Minutes reviewed by _____
William Dunn

Date: _____

Minutes approved:

Pete Scholz, Chairperson

William Dunn, Secretary

The next meeting is scheduled for Monday, January 18, 2016 at 6:00 p.m. in the Council Chamber.

THIS COPY IS A DRAFT UNTIL APPROVED BY THE DDA BOARD

Mission Statement: *The Oxford DDA is dedicated to the promotion, development, and historic preservation of downtown Oxford.*

Vision Statement: *To create a sustainable and dynamic community by enhancing the sense of place in downtown Oxford as a quality destination for businesses and residents.*