

DDA Meeting Minutes
Village of Oxford Council Chamber
Meeting, April 18, 2016

- 1. Call to order:** The meeting was called to order at 6:03 p.m. by Chairperson Pete Scholz.
- 2. Pledge of Allegiance**
- 3. Members Present:** Sue Bossardet, Rod Charles, Bill Dunn, Dorothy Johnston , Eugene Mallia, Susan Schurr and Pete Scholz
Members Absent: Jerry Cremin and Ed Hunwick
Others Present: Ron Rolando, Dave Weckle, Joe Frost and Joe Young

- 4. Approval of proposed agenda:**

A motion was made by Bill Dunn, seconded by Geno Mallia to approve the agenda as presented.
By voice vote the motion carried unanimously.

- 5. Approval of minutes:** A motion was made by Geno Mallia, seconded by Bill Dunn, to approve the March 21, 2016 DDA Board meeting minutes . By voice vote the motion carried unanimously.
- 6. Public comment:** none

- 7. Consent Agenda:**
 - a. Executive Director's Report**

DDA Executive Director Joe Frost presented his report.
A motion was made by Sue Bossardet, seconded by Bill Dunn, to receive and file the Executive Director's report. By voice vote the motion passed unanimously.
 - b. Treasurer's report**
 - 1. Bills for April** of \$12,488.39 was presented.
A motion was made by Bill Dunn, seconded by Sue Bossardet, to approve the bills in the amount of \$12,488.39. By roll call vote the motion passed unanimously.
 - 2. DDA Budget spreadsheet**
 - c. Code Enforcement Activity Report**

A motion was made by Sue Bossardet, seconded by Ed Hunwick, to receive and file the budget spreadsheet and code enforcement report. By voice vote the motion passed unanimously.

- 8. New Business:**
 - a. East Burdick Properties - update**

DDA Executive Director Joe Frost presented a update of the East Burdick Properties development with Dave Weckle. Dave Weckle reported on the status of the architectural work expected to be completed soon. Dave's goal is to start construction in the fall.
 - b. Training Program- Board Member Handbook- introduction and review**

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DDA Executive Director Joe Frost presented a Board Member Handbook as part of a training program.

A motion was made by Bill Dunn, seconded by Rod Charles, to set aside the board member handbook. By voice vote the motion passed unanimously.

c. Main Street Oakland County - Main Event (Awards night)

The Board was reminded of the Main Street awards on April 28 that has Sullivan's Public House Irish Pub nominated for an award as business of the year.

9. Old Business: none

10. Board Member Comments:

11. Adjournment:

A motion to adjourn at 6:33 p.m. was made by Bill Dunn, seconded by Geno Mallia. By voice vote the motion carried unanimously.

Minutes reviewed by _____

William Dunn

Date: _____

Minutes approved:

Pete Scholz, Chairperson

William Dunn, Secretary

The next meeting is scheduled for Monday, May 16, 2016 at 6:00 p.m. in the Council Chamber.

Mission Statement: *The Oxford DDA is dedicated to the promotion, development, and historic preservation of downtown Oxford.*

Vision Statement: *To create a sustainable and dynamic community by enhancing the sense of place in downtown Oxford as a quality destination for businesses and residents.*